



Group Internal Auditor - Job Description

About Asilia

Founded in 2004, Asilia has a leading presence in the main safari destinations in Tanzania and Kenya as well as a driving role in several pioneering projects. Asilia's goal is to turn crucial and fragile natural habitats into lasting conservation economies, benefiting both the environment and local communities. At present the company owns and operates 20 lodges and camps as well as a ground handling operation. Asilia is the first Sustainable Safari / Lodge Company in Africa to receive a 5 Star rating for Sustainability from GIIRS/B-Corps, was recognized as one of the "Best Companies for the World" in 2013 and was awarded the 2014 Tourism for Tomorrow Business Award.

What we believe in

We believe that world class travel can go hand in hand with improving livelihoods and conservation of nature. Our luxury camps and lodges are in some of the most special places on earth. Places we want to safeguard for the future. We strive to transform whole areas, from crucial fragile natural habitats with often impoverished communities into lasting conservation economies: effectively protecting wildlife whilst providing opportunities for local people to prosper. Whichever department you work in your efforts will be crucial in achieving our conservation goal.

Position: Group Internal Auditor
Location: Arusha Tanzania / Nairobi Kenya with annual visits to Cape Town South Africa

Duties and Responsibilities

The Group Internal Auditor will functionally be responsible to the Audit Committee of the Board of Directors and administratively to the Managing Director /Chief Financial Officer for providing independent, objective assurance and consulting services designed to add value and improve the Organization's business operations and performance.

The key functions include and are not limited to the following:

- Guide Management and the Audit Committee of the Board in its oversight of Audit through regular Audits & reports; recommend and implement improvements to ensure appropriate control environment for risk exposures is minimized or removed
- Leading the development and implementation of an internal risk-based audit strategy and annual audit plan for the group
- Planning and ensuring audits to assess policies, procedures and controls, operational and technical efficiencies and compliance with selected policies, procedures and regulations are performed
- Plan, recruit, guide, and allocate internal audit resources and staff in accordance with their skills and audit schedules.
- Review audit reports prepared by other internal auditors
- Driving operational improvements throughout the organization to improve overall efficiencies and enhance internal controls
- Periodically review Internal Audit Charter and Audit Committee Charter in line with the changes in the Internal Audit profession and other relevant guidelines
- Review the process of identification, assessment, and management of enterprise risks
- Review and report to the audit committee on actions taken by management to remediate reported audit findings

- Conduct follow-up on all the different audit assignments undertaken
- Provide an independent view during implementation of new projects, processes, and systems to ensure their quality and compliance with the organization's policies and procedures
- Build internal capability through periodic training to promote awareness on internal controls and compliance
- Perform other related assignments as assigned by the audit committee and executive management

REQUIREMENTS OF THE JOB HOLDER

Education and professional qualifications

- Bachelor's Degree in any of the following fields: Finance, Accounting, Business Administration, Mathematics, Engineering, Statistics, Economics, or any other equivalent qualification from a recognized institution (Master's Degree is an added advantage).
- A minimum of seven (7) years' experience in relevant work, at least three (3) years of which must be in a management position in a similar and reputable organization
- Be a Certified Accountant (CPA, CA/ACCA) and or Systems Audit (CISA) is an added advantage.
- Certified Internal Auditor (CIA) and or Certified Fraud Examiner is an added advantage
- Membership of a professional body
- **Citizenship / Residency in Kenya or Tanzania is a requirement for this role**

Skills

- Strong knowledge of standards, policies, procedures, auditing skills, concepts, and principles
- Strong ability to supervise and train employees, including organizing, prioritizing, and scheduling of work assignments
- Effective and explicit communication skills in both oral and written forms
- Ability to independently perform group wide risk assessment, both internal and external
- Ability to analyze and solve problems relating to auditing and related disciplines
- Ability to foster a friendly work environment for team members
- Exceptional ability to motivate, persuade, and influence others
- Knowledge of financial procedures, laws, regulations, and standards
- Ability to analyze data and give correct interpretations
- Ability to prepare accurate and concise internal audit reports
- Computer skills: possess knowledge of Microsoft Suites, including Microsoft Word, Excel, and PowerPoint; and also, proficiency in the use of audit software
- Possess good interpersonal skills
- Strong organizational skills, which relates to the prioritizing of workloads and showing a great level of resilience and calmness even when under pressure
- Ability to conduct an audit quality review for other Internal Auditors in the Group
- Demonstrate a high level of integrity to be able to adhere to regulations and its total compliance

Should you have the required experience / qualifications in this position please send your updated CV to: vacancies@asiliaafrica.com

Only shortlisted candidates will be contacted.