

We are **HIRING!**



Position:

QUANTITY SURVEYOR

We are looking for a competent **QUANTITY SURVEYOR** to oversee, examine, review and assessing construction plans and preparing quantity requirements.

» Interested candidates may send their Cover letter and CVs through,
E-mail:
hr@onafricaconstruction.co.tz

Deadline: 15th, July 2024

QUALIFICATIONS:

- 🌟 *Bachelor degree in Quantity Surveying, Construction Economics or Related field.*
- 🌟 *Minimum 3 years working experience as a QS.*
- 🌟 *Experience in Tendering and bidding is highly encouraged.*
- 🌟 *Knowledge of laws, regulations and ISO requirements.*
- 🌟 *Computer-savvy with a working knowledge of Microsoft project software is an added advantage.*
- 🌟 *Outstanding organizational and coordination and Site supervision abilities.*
- 🌟 *Excellent communication and interpersonal skills.*

RESPONSIBILITIES:

- ✔ Examining and reviewing or assessing construction plans and preparing quantity requirements on time.
- ✔ Liaising and working collaboratively with site managers, clients, contractors, subcontractors, and stakeholders.
- ✔ Gathering and preparing reports, analyses, contracts, budgets, risk assessments, and other necessary and relevant documents and forwarding them to the appropriate management or personnel on time and on period as directed. (Project progress reports, Daily construction reports and other reports as directed.)
- ✔ Building and maintaining healthy and professional relationships with internal and external stakeholders.
- ✔ Handling the payment of workers, vendors, and subcontractors.
- ✔ Creating action plan and flow of work showing the materials needed, work coverage and manpower needed.
- ✔ Keeping track of materials and ordering more when required from reliable suppliers of good quality and reasonable prices.
- ✔ Preparing tender documents and bid on behalf of the company and make follow up until completion of the project.